

## Friends of Cranford Park Annual General Meeting

Minutes from the AGM 13<sup>th</sup> October 2016

### Attendees

Georgina Edwards - GE

Bex Clarkin – BC

Mary Barratt – MB

Jude Johnson –JJ

Caroline Taylor – CT

Andrew Taylor – AT

Lauren Grimes – LG

Helen Buck - HB

HB	Welcome and thanks for attending Apologies from Nic Guttridge -NG
HB	Received the revenue information from NG but no information on profit so difficult in assessing which events were the most profitable
HB	<p>Moving on to the main reason for the AGM to elect a new committee. HB confirmed that she is still happy to continue as chair unless anyone else wished to step forward, no one had put any request to be considered prior to the meeting and therefore it was agreed that HB would continue.</p> <p>Andrew Taylor put himself forward for the role of Treasurer, Fiona Taylor and Zarnia Ballentyne supported his nomination for Secretary. Caroline Taylor was nominated as Vice Chair and Lauren Grimes as Secretary. So the Executive committee was agreed as follows Chair – Helen Buck, Vice Chair - Caroline Taylor, Treasurer - Andrew Taylor and Secretary - Lauren Grimes.</p> <p>Additional voting members were discussed but decision was made to continue with exec committee and review in the future if needed.</p>

	<p>Discussion around events for this term it was agreed that we would not attend the Yateley School Christmas Market and Yateley Lions Fayre as decision was made that they were not hugely profitable events and lack of volunteers historically. CT then highlighted an e-mail received from Fee Taylor making a suggestion about class reps for PTA possible 2 per year group, general consensus was that this would be a good idea but HB suggested that we struggle to get people to attend meetings so may</p>
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	<p>be a bit difficult; but something that we could discuss further at the next meeting.</p> <p>JJ suggested that we look at doing less events but bigger to enable most revenue, discussion also took place about selling second hand uniform and perhaps do this on the breakfast morning, JJ confirmed she would be happy to undertake this if agreed.</p> <p>HB confirmed that she would speak to Dawn about her Dad to be Father Christmas at the Fayre again this year.</p> <p>Also looking for a videographer for the Christmas performances, LG suggested looking into memory sticks as an option to make things easier, this subject to be discussed further at the next meeting.</p> <p>Dates confirmed with school for following events</p> <p>Disco either 15<sup>th</sup>, 22<sup>nd</sup> or 29<sup>th</sup> November HB will get DJ details from Debbie and book this event</p> <p>Secret Santa shopping 9<sup>th</sup> December</p> <p>Xmas Fayre – 14<sup>th</sup> December</p>
	<p>Discussion took place around the payment of expenses and AT confirmed that he would look into a card that could link to an account to fund expenditure rather than individuals claiming the monies back. HB suggested that At meet with NG for hand over of treasurer info etc suggested this to take place at the next meeting.</p>
HB	<p>HB confirmed that we the PTA may no longer continue to sell uniform as it's become an issue for the office staff and time consuming for the PTA. HB to find out the profitability of the uniforms with NG. Continue discussion at next meeting.</p>
HB	<p>Asked committee if anyone knew any welders that may be able to come and sort the PTA container as this sticks when the container gets hot and we cannot then access. BC agreed as she has had trouble when trying to open and close the container. No one knew any but JJ suggested Sandhurst Forge may be able to help, HB to look into this.</p>
GE	<p>Suggestion that we run the breakfast mornings every half term and possibly look into a family ticket to reduce costs for families, HB confirmed she would talk to Carly to ask best day for breakfast morning to run.</p>
	<p>Next meeting confirmed for 2<sup>nd</sup> November 2016.</p>